



## GOVERNOR LINK ROLE PROFILE

PUPIL PREMIUM

RGB

# THE ROLE OF A LINK GOVERNOR

The role of governors in providing support and challenge to senior leaders is more important now than it ever has been. Schools are currently facing a great deal of uncertainty and their success in navigating through this period depends on strong and informed leadership.

## **As a link governor you will be required to:**

- Make pre-arranged visits/calls to the school, with a clear focus. Guidance for how to arrange, complete and completing a visit form is available [here](#).
- Keep the governing board informed about your link area(s), and act as a link between governors and staff
- Support and challenge the member of staff who is responsible for your link area(s). To prepare for this, refer to resources such as 'The Key' or ask the Headteacher for questions to ask. You may need to read applicable school policies which will be available on their website.
- Develop knowledge in their specialist area and take part in relevant training
- Make sure the school has relevant policies in place
- Monitor the implementation of the school's strategy in your link area using information such as school data, outcomes, questioning staff and pupils etc.

## **Work closely with the relevant member of staff**

Set up regular meetings with the relevant staff member so you can monitor what the school's doing. These may include activities such as learning walks and meetings with students and staff.

## **Be the link to the board**

Your job is to act as the link between governors and staff, and to report to the board on things like:

- Subject/provision delivery
- How the subject/provision links to the school improvement plan (SIP) and contributes to pupils' learning
- Progress and challenges facing the subject/provision
- The impact of the subject/provision on pupils
- Upcoming relevant information such as activities, focus days, important deadlines, workshops etc.

## **How to monitor the subject/provision**

We recommend you either meet your link staff member, or visit your school, at least **once a term, three times per year**. Establish a focus for each meeting or visit - these should be linked to any priorities on the schools 'SIP'. If your link area(s) are not on the SIP, work with school leaders to decide a focus for the visit based on their action plans.

## **What you should focus on**

- Plans to improve the subject/provision
- The quality of delivery and impact for pupils
- Subject/provision uptake or student interaction
- Pupil and parent engagement
- Teacher/staff member workload and development

## **Ways to monitor**

- Regular meetings with the relevant staff member(s)
- Visits to the school to see subject/provision in action
- Talking to pupils, parents and staff (or doing a survey)
- Reports from the relevant staff member(s)

# ROLE PROFILE

## PUPIL PREMIUM RGB

### DUTIES & RESPONSIBILITIES

The DFE explains that 'Pupil premium is funding to improve education outcomes for disadvantaged pupils in schools in England. Evidence shows that disadvantaged children generally face additional challenges in reaching their potential at school and often do not perform as well as other pupils.' Ofsted inspectors will look at how well the RGB holds school leaders to account for using the pupil premium effectively. They also look at any differences made to the learning and progress of disadvantaged pupils, as shown by outcomes data and inspection evidence.

The link role Governor has to focus on 2 key areas of focus in relation to Pupil Premium:

- The appropriate allocation and use of resources/funding and consequent audit trail
- The impact of these resources on narrowing attainment gaps between disadvantaged pupils and other pupils

As Pupil Premium Link Governor, you will:

- Regularly review the spending of the pupil premium funding, making sure money is spent in identifiable ways to support target groups of pupils. The DFE guidance states that spending it most effective when used across the following 3 areas:
  1. High- quality teaching, such as staff professional development.
  2. Targeted academic support, such as tutoring.
  3. Wider strategies to address non-academic barrier to success in schools, such as attendance, behaviour and social and emotional support.
- Regularly review the impact of spending on target groups by reviewing school data and pupil premium impact reports to ensure that the school is seeing the expected impact from the additional support and interventions in place.
- Review the attainment and progress of different groups of pupils over time to provide evidence of how eligible pupils are progressing compared with others. Data should demonstrate effective spending.
- Ensure the school has published their pupil premium statement on their website which states how they use their funding and the impact it has on the attainment of disadvantaged pupils.
- Challenge and support the school in ensuring that their curriculum and wider school opportunities such as breakfast clubs, clubs and trips are accessible to all including Pupil Premium students.
- Review all the methods that the school are supporting Pupil Premium students such as attendance tracking and other strategies outside the classroom which cause barriers to learning.
- Ensure that the Pupil Premium statement is produced by the academy and published on its website annually.
- Lead on the reporting of matters relating to the Pupil Premium at RGB meetings.
- Ensure that any relevant training on the Pupil Premium is being delivered to school staff and governors.

# RESOURCES

## TRAINING RESOURCES

### [Video: Student Matters – Mandy Gage](#)

Governors' role in SEN, safeguarding, attendance, behaviour & PP covering key terms, how to read the data and what to ask on visits.

## USEFUL RESOURCES

[DFE: Pupil Premium Overview](#)

[DFE: Using Pupil Premium: guidance for school leaders](#)

[DFE: Service Pupil Premium: what you need to know](#)

[Pupil Premium Governor Monitoring Checklist](#)

[Example Pupil Premium Progress Tracker](#)

[Improving the attendance of Pupil Premium students](#)

[Guidance on Pupil Premium action plans and provision maps](#)

[Video: BBC Teach – Teacher tips on helping disadvantaged pupils](#)

[Video: Governors for Schools – Making a difference for disadvantaged pupils: the role of governors](#)

[Pupil Premium: questions to ask](#)

[Monitoring Pupil Premium: the role of a link governor](#)

[Monitoring Pupil Premium spending](#)

[How to review a Pupil Premium policy](#)